



Charlevoix Public Schools
Learning Success for All

PRE-ARRANGED ABSENCE FORM FOR 3 OR MORE VACATION DAYS

Students are responsible to have this form filled out by your teachers, signed by your parent and Mrs. Klinger BEFORE you leave for your vacation.

STUDENT: _____

GRADE: _____

DATES STUDENT WILL BE ABSENT: _____

PARENT'S SIGNATURE _____

PRINCIPAL'S APPROVAL: _____

STUDENT IS RESPONSIBLE FOR OBTAINING ANY MISSING SCHOOL WORK DURING THE ABSENCE.

Teacher signatures represent awareness of days absent for vacation.

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| 1. | 4. |
| 2. | 5. |
| 3. | 6. |

www.rayder.net



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Charlevoix Elementary School
13513 Division Street
Charlevoix, MI 49720
231.547.3215 p
231.547.3150 f

Charlevoix Public Schools Administrative Office
104 E. St. Mary's Drive
Charlevoix, MI 49720
231.547.3200 p
231.547.0556 f

Charlevoix Middle/High School
05200 Marion Center Road
Charlevoix, MI 49720
231.547.3222 p
231.547.3154 f