



# Dance Guest Request

## Charlevoix High School

### Charlevoix Student Information

Student's Name: \_\_\_\_\_ Parent's Name: \_\_\_\_\_

Grade: \_\_\_\_\_ Home Phone Number: \_\_\_\_\_

### Guest Student's Information

Guest's name: \_\_\_\_\_ Grade: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Guest's Home Phone Number: \_\_\_\_\_ Parent Name: \_\_\_\_\_

Guest's Current School: \_\_\_\_\_ (if not enrolled, see below)

Signature of Guest's school Principal: \_\_\_\_\_  
(Guest Administrator – you are asked to sign this form verifying that this student is currently enrolled and in good standing.)

Visitors under 21, but not enrolled in another high school must give the following information:

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ Last High School attended: \_\_\_\_\_

Emergency Phone number/Contact: \_\_\_\_\_

Vehicle Make/Model: \_\_\_\_\_ License Plate#: \_\_\_\_\_

As a student of Charlevoix High School, I will be held accountable for my guest's behavior and actions as stated in the Student Code of Conduct. By submitting this form, both of us hereby certify that we are aware that:

- We will arrive and sign in and out at the dance together.
- We will present our current school ID or other picture ID for admittance to the dance (upon request).
- We agree to follow the Charlevoix High School Code of Conduct.
- If we demonstrate inappropriate behavior, we understand that we will be removed from the dance, the guest's school will be notified and we may be subjected to further disciplinary action. Police may be notified if deemed necessary by the administration.

This form needs to be completed and turned in, with age identification, by 3:30 p.m. on the Wednesday prior to the dance. Once Ms. Kilinger approves, you will be given a copy to use as entrance in to the dance and the guest's name will appear on the approved list. You may submit only one guest request per event. The total number of guest will be limited and approval will be on a first-come, first-serve basis.

By our signature on this contract, we agree to and will abide by the terms outlined above during the dance.

CHS Student: \_\_\_\_\_

CHS Parent: \_\_\_\_\_

Guest: \_\_\_\_\_

Approved: \_\_\_\_\_

Charlevoix High School  
5200 Marion Center Rd  
Charlevoix, MI 49720  
Phone: (231) 547-3222  
Fax: (231) 547-3245